# PROFESSIONAL STAFF SENATE

# **University Committees and Task-Forces**

#### Committee

#### **Athletics Policy**

The Athletics Policy Committee is accountable for reviewing the mission of the athletics programs. They will be responsible for reviewing and recommending the following: changes in policies affecting recreational and intramural programs on campus; policies affecting access to athletic/recreational facilities; recruiting policies, admission standards, and academic progress of intercollegiate athletes; and polices regarding outside fundraising activities to support the athletic program.

# **Community Equity Advisory Task Force**

Community Equity Advisory Committee is charged with the following (please note this is draft language):

- a. The committee is charged with advising the Steering Committee regarding issues relating to diversity, inclusion, and equity.
- b. The committee shall review and discuss issues relating to its charge, both as relevant issues are noticed by the committee and as assigned to it by the Steering Committee.
- c. The committee shall advise, meet, and discuss with members of the UMBC community as it sees appropriate to its charge.

#### Landscape and Stewardship

Reviews and recommends policies with regard to natural and protected landscapes on campus, ecosystem management, campus beautification, and the UMBC Landscape Master Plan.

#### **Library Policy**

Reviews and recommends policies with regard to the operation of the library.

#### **Research Council**

Review and recommend policies with respect to the operation of research, scholarship, and creative activity at UMBC and the administration.

# **Undergraduate Council**

Review and recommend policies with respect to university policies on undergraduate admissions standards and scholastic standing; review and recommend policies with respect to adoption of and changes in undergraduate degrees, degree requirements, curricula, academic major programs, and individual courses; carry out periodic reviews of existing undergraduate programs to insure their academic integrity and value to the University

# **University Steering**

The University Steering Committee leads UMBC's shared governance process. Its members are: the president and vice presidents of the Faculty Senate, Graduate Student Association, Non-Exempt Staff Senate and Professional Staff Senate; the president and the speaker of the Student Government Association; and the President of UMBC, ex officio or President's designee. The committee establishes rules ensuring the proper coordination of the five Senates, appoints ad hoc committees on shared issues and represents the interests of the five Senates to the UMBC Administration, the USM Administration and the Board of Regents.

# **CUSS Representative**

CUSS provides a voice for staff concerns about to basic decisions that affect the welfare of USM, its constituent institutions and its employees. CUSS functions in an informed advisory role in administrative areas and in the functional support aspects of academic matters.

#### **Space Management Committee**

Reporting to the Provost, this committee will make recommendations regarding dispensation of the space requests after careful consideration of all information including Facilities Management's assessment, options, and recommendations.

#### **Climate Change Action Plan**

Faculty, staff and students dedicated to measuring, tracking and reducing UMBC's carbon footprint in conjunction with the American College and University Presidents Climate Commitment

#### **Parking Exploratory Group**

Ad hoc group focused on offering advice on parking and transportation concerns for the campus.

#### **Smoke-Free Task Force**

#### Preschool

# **Staff Development**

The Staff Development Committee assesses staff development needs and proposes, promotes, implements, and evaluates staff development programs.

# **PSS Committees, Ad-Hoc Committees and Task-Forces**

#### Committee

#### **Communications**

The Communications Committee is responsible for keeping UMBC's professional staff informed of essential news, resources, opportunities, and events through a range of communications channels, such as a monthly e-newsletter, <a href="mailto:pss.umbc.edu">pss.umbc.edu</a> webpage, and PSS myUMBC group. The committee also manages the position of PSS in UMBC's digital space. This includes maintaining an official wordmark and web presence on umbc.edu.

### **Personnel Review**

The Personnel Review Committee works in collaboration with the leadership of the Human Resources Office to support and enhance policies, resources, programs, and projects that benefit the employment conditions and development of UMBC staff. The committee seeks clarification and revision of UMBC and USM policies concerning conditions of employment for exempt staff when needed

#### **Bylaws Committee**

Annually review senate bylaws and election protocol; propose changes or amendments to bylaws/election protocol as needed; ensure that the senate adheres to both guiding documents.

# **Staff Outreach & Development**

Collaborate with HR staff in assessing staff development needs and proposing, promoting, implementing and evaluating staff development programs. Serves as conduit of information regarding staff development needs and programs among the staff senates and collective bargaining units. Responsible for facilitating activities

and events that promote learning, growth, community, and service to the University amongst staff at UMBC. This group is the primary planning committee for the Annual University Picnic.

Non-Senate Committee Members: Sara Rolf and Kristen Coffey

#### **Election Committee**

The committee shall make decisions regarding procedure and results pursuant to the current election policy.

# **Mentoring Committee**

Maintain and develop the staff mentoring program. Goals include: connect staff across all levels based on similar interests in a cohort style model on an annual basis; aid new staff in transition to campus; provide a means for staff to get connected and acquainted to campus and each other while also learning how to navigate institutional culture; and provide professional development and growth opportunities that pertain to mentoring.

#### **Work-Life Balance Committee**

The committee collaborates with other UMBC stakeholders to understand the WLB needs of professional staff, and to identify and implement solutions at all levels of the institution that enhance and support opportunities for work-life balance for UMBC professional staff.